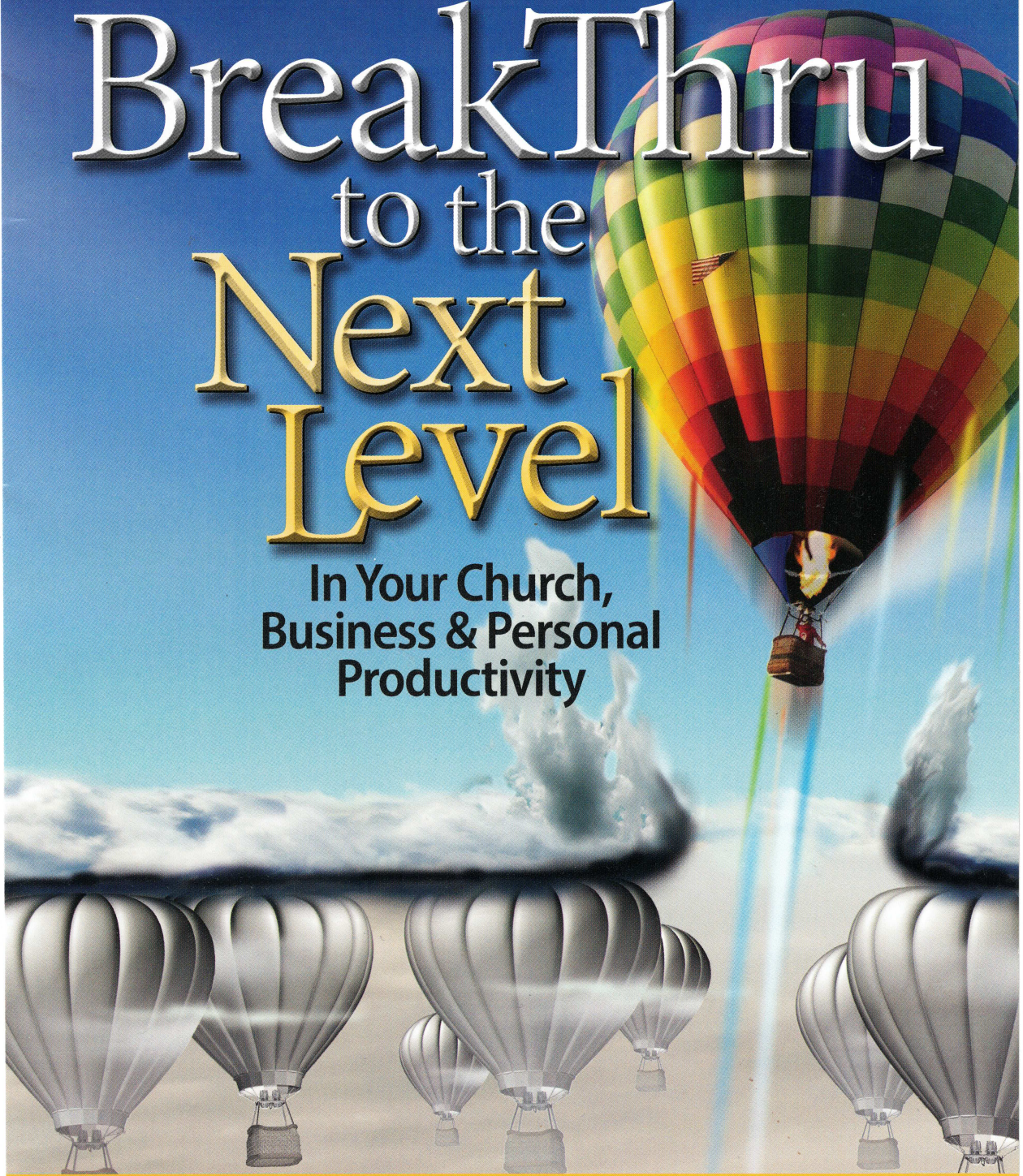


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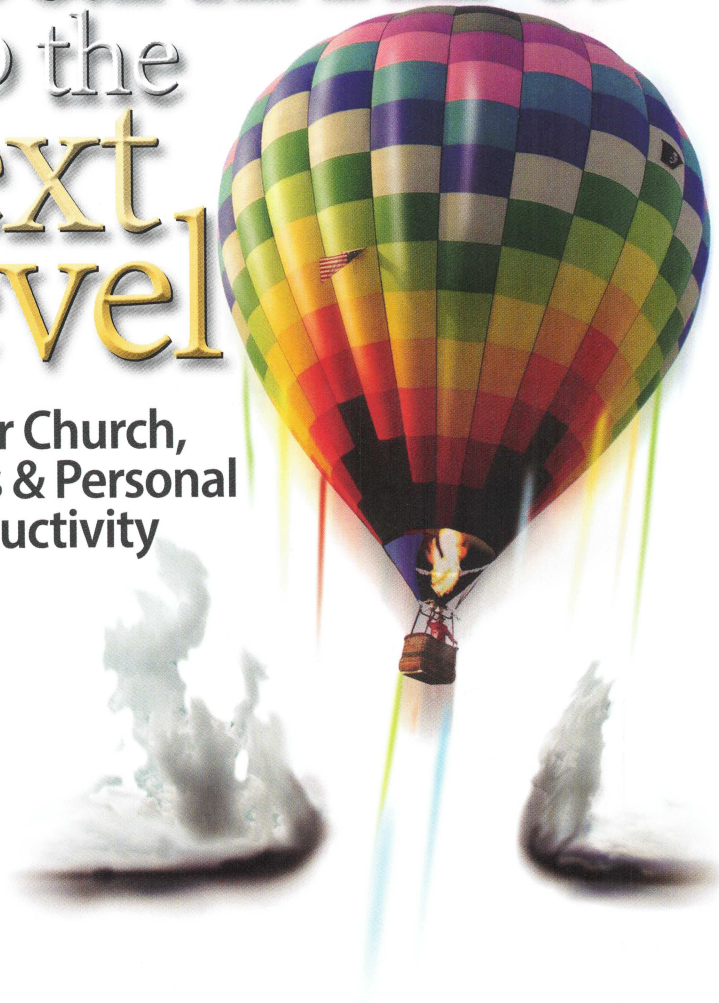
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How to BreakThru to the Next Level

Session One

The Biblical Model
of a Major BreakThru

Session Two

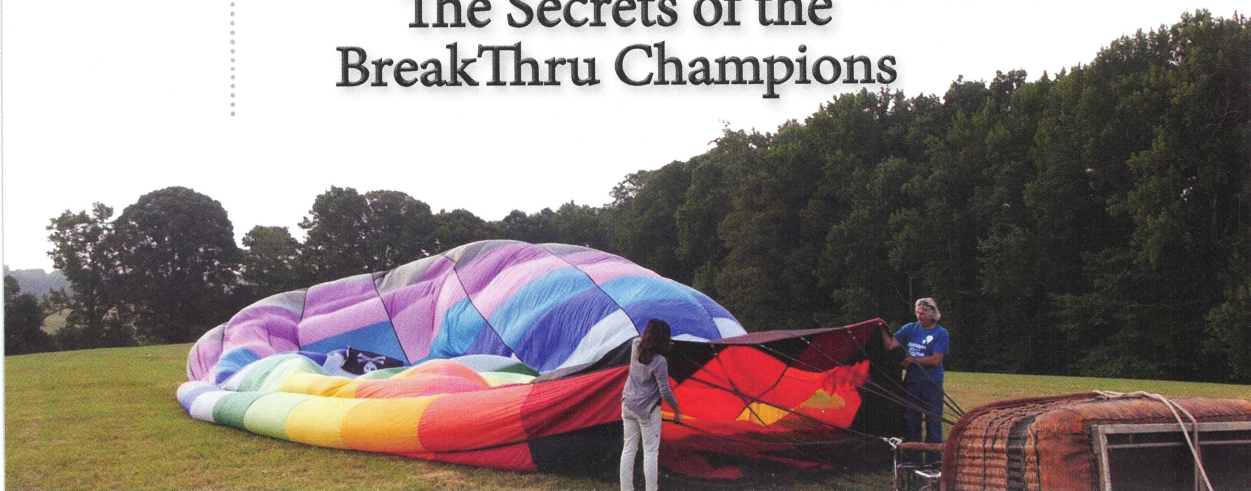
The Basics of a Major
BreakThru

Session Three

The 5 Components of
a Major BreakThru

Session Four

The Secrets of the
BreakThru Champions



The Biblical Model of a Major BreakThru

Introduction

1. Major BreakThrus are life-altering opportunities to overcome a major _____
2. Major BreakThrus can affect a person, family, church, business, community, and _____
3. Major BreakThrus on a personal level affect your life with lasting _____
4. Major BreakThrus in the life of a church or business often affect it for _____
5. Major BreakThrus in the community and nation can affect numerous _____

¹² Those from among you shall build the old waste places; you shall raise up the foundations of many generations; and you shall be called the Repairer of the Breach, the Restorer of Streets to Dwell In. Isaiah 58:12

Part One

The Major BreakThru is Necessary to Achieve Any “Promised Land”

²⁶ Now they (12 spies) departed and came back to Moses and Aaron and all the congregation of the children of Israel in the Wilderness of Paran, at Kadesh; they brought back word to them and to all the congregation, and showed them the fruit of the land. ²⁷ Then they told him, and said: “We went to the land where you sent us. It truly flows with milk and honey, and this is its fruit. ⁷ The land we passed through to spy out is an exceedingly good land, ⁸ ‘a land which flows with milk and honey.’” Numbers 13:26-27; 14:7c, 8c

- 1 The Promised Land represents all available territory that you could _____
- 2 The Promised Land on the other side of the Barrier is full of desired _____

Part Two

The Major BreakThru is Always Hindered by a Difficult Barrier

²⁸ “Nevertheless the people who dwell in the land are strong; the cities are fortified and very large; moreover we saw the descendants of Anak there.” Numbers 13:28

- 1 Barriers are large and difficult in proportionate to the Promised Land’s _____
- 2 Barriers to a major BreakThru are pre-existing and often completely _____
- 3 Barriers to a major BreakThru frequently are people who protect the _____

Part Three

The Major BreakThru is Complicated by Controversy

³⁰ Then Caleb quieted the people before Moses, and said, "Let us go up at once and take possession, for we are well able to overcome it." ³¹ But the men who had gone up with him said, "We are not able to go up against the people, for they are stronger than we." ³² And they gave the children of Israel a bad report of the land which they had spied out, saying, "The land through which we have gone as spies is a land that devours its inhabitants, and all the people whom we saw in it are men of great stature. ³³ There we saw the giants (the descendants of Anak came from the giants); and we were like grasshoppers in our own sight, and so we were in their sight." ⁶ But Joshua the son of Nun and Caleb the son of Jephunneh, ⁷ spoke to all the congregation of the children of Israel, saying: "The land we passed through to spy out is an exceedingly good land. ⁸ If the LORD delights in us, then He will bring us into this land and give it to us, 'a land which flows with milk and honey.' ⁹ Only do not rebel against the LORD, nor fear the people of the land, because we will devour them. Their protection has departed from them, and the LORD is with us. Do not fear them." ¹⁰ And all the congregation said to stone them with stones. Numbers 13:30-33, 14:6a;7b-10a

- 1 Controversy nearly always accompanies the process of a major BreakThru.
- 2 Controversy always surfaces whenever attempting the seeming impossible.
- 3 Controversy divides people and families into at least two opposing groups.
- 4 Controversy increases dramatically because of major changes and physical dangers.
- 5 Controversy can spread like wildfire with anger, rebellion, and physical threats.
- 6 Controversy is caused by the person or group's _____

6.1 The focus of the UnBreakThru Group is upon the size of the _____

6.2 The focus of the BreakThru Group is upon the size of the _____

- 7 Controversy is caused by the person or group's source of _____

7.1 The dependence of the UnBreakThru Group is the limited human _____

7.2 The dependence of the BreakThru Group is the unlimited Divine _____

Part Four

The Major BreakThru Always Involves the Lord

¹¹ Then the LORD said to Moses: "How long will these people reject Me? And how long will they not believe Me, with all the signs which I have performed among them? ²⁷ How long shall I bear with this evil congregation who complain against Me? I have heard the complaints which the children of Israel make against Me." Numbers 14:11, 27

- 1 The LORD is always personally _____ with the Barrier and the BreakThru process.
- 2 The LORD heard the people's individual and corporate _____ against Him.
- 3 The LORD felt frustrated during the years He had to _____ with the evil congregation.
- 4 The LORD felt grieved and angry that His redeemed Nation didn't _____ Him.

⁴⁰ How often they provoked Him in the wilderness, and grieved Him in the desert! Psalm 78:40

- 5 The LORD felt broken-hearted and crushed that His Nation _____ Him.

⁹ "I was crushed by their adulterous heart which has departed from Me." Ezekiel 6:9b

Part Five

The Major BreakThru Forfeiting Decision has Serious Consequences

²⁸ Say to them, 'As I live,' says the LORD, 'just as you have spoken in My hearing, so I will do to you: ²⁹ The carcasses of you who have complained against Me shall fall in this wilderness, all of you who were numbered, according to your entire number, from twenty years old and above. ³⁰ Except for Caleb the son of Jephunneh and Joshua the son of Nun, you shall by no means enter the land which I swore I would make you dwell in. ³¹ But your little ones, whom you said would be victims, I will bring in, and they shall know the land which you have despised. ³² But as for you, your carcasses shall fall in this wilderness. ³³ And your sons shall be shepherds in the wilderness forty years, and bear the brunt of your infidelity, until your carcasses are consumed in the wilderness.' " Numbers 14:28-33

- 1 Serious consequences occur if a major BreakThru is forfeited.
- 2 Serious consequences can impact the young and even the innocent.
- 3 Serious consequences can impact many people for years and even a lifetime.
- 4 Serious consequences from forfeiting a major BreakThru can rarely be reversed.
- 5 Serious consequences from forfeiting include God granting the opportunity to others.

Part Six

The Major BreakThru Builds on Previous Preparations

²² "Because all these men who have seen My glory and the signs which I did in Egypt and in the wilderness, and have put Me to the test now these ten times, and have not heeded My voice." Numbers 14:22

- 1 Previous Experiences are arranged by God to prepare you for the next BreakThru.
- 2 Previous Experiences are both positive and negative to strengthen your resolve.
- 3 Previous Experiences include your covenants, commitments, and prayers to God.

Part Seven

Your BreakThru Actions Determine Who You Become and What You Achieve in Your Life

- 1 Your BreakThru Actions cannot be overestimated in their powerful _____
- 2 Your BreakThru Actions determine if you achieve your Promised _____
- 3 Your BreakThru Actions must be strong enough to withstand a negative _____
- 4 Your BreakThru Actions are fully within your _____
- 5 Your BreakThru Actions can lead you to become a BreakThru _____

Conclusion

The Basics of a Major BreakThru

Introduction

Part One

What is a BreakThru?

- 1 A BreakThru removes or overcomes an obstruction, hindrance, or _____
- 2 A BreakThru opens new possibilities that were previously _____
- 3 A BreakThru can occur suddenly or through an extended _____
- 4 A BreakThru can be rare or frequent, depending on your desire and _____
- 5 A BreakThru can occur for any person, church, organization, or _____

Part Two

Why is a Major BreakThru Important?

- 1 A BreakThru releases you to grow beyond where you are presently _____
- 2 A BreakThru develops strength of character and greater levels of _____
- 3 A BreakThru builds your confidence so you can overcome the next _____
- 4 A BreakThru accelerates your personal and professional _____
- 5 A BreakThru habit builds determination to overcome many other _____
- 6 A BreakThru habit develops your leadership and can lead to _____
- 7 A BreakThru habit exists in the most successful people around the _____

Part Three

What Happens if You Have a Habit of Failing to BreakThru?

How many of these are true about you? 10: very much; or 5 sometimes; or 0 not at all

- 1 If habit of no BreakThrus, your life begins to stall and stagnate.
- 2 If habit of no BreakThrus, you accept failure and become less confident.
- 3 If habit of no BreakThrus, you concede that barriers are totally impossible.
- 4 If habit of no BreakThrus, you slowly focus not on results but activities.
- 5 If habit of no BreakThrus, you celebrate victories of the past not the future.
- 6 If habit of no BreakThrus, you project your current condition will be your future.
- 7 If habit of no BreakThrus, you become passive and lethargic.
- 8 If habit of no BreakThrus, you start to blame God and lose faith.
- 9 If habit of no BreakThru, you use excuses to blame everyone but yourself.
- 10 If habit of no BreakThrus, you decrease the size and scope of your dreams.

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Total _____

Part Four

The Major BreakThru Failure Launches the Mediocrity Sequence

- 1 Mediocrity Stage #1: You realize that you are facing a Barrier and are _____
- 2 Mediocrity Stage #2: You experience slow plateauing and eventual _____
- 3 Mediocrity Stage #3: You mentally and emotionally form a _____
- 4 Mediocrity Stage #4: You resign yourself, give up trying, and weakly _____
- 5 Mediocrity Stage #5: You lose motivation and accept the declining _____
- 6 Mediocrity Stage #6: You aren't what you used to be—now passive _____
- 7 Mediocrity Intervention: You rise up, reject failure, and _____

Part Five

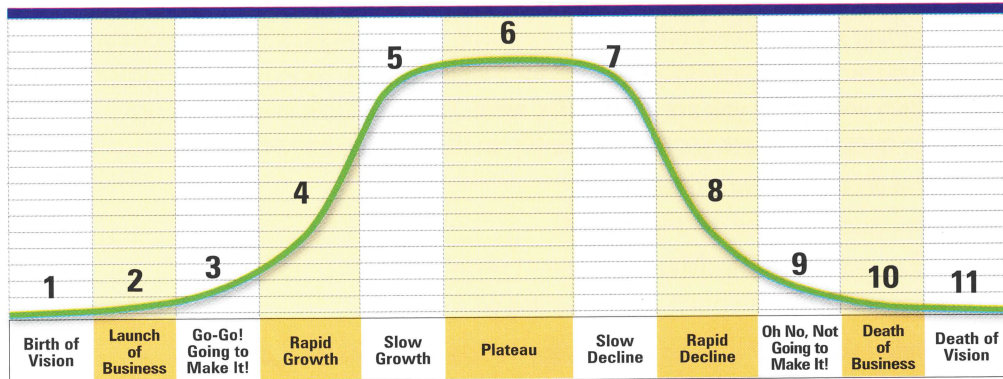
What Areas in My Life Need a Major BreakThru?

- 1 Name the major Breakthru you need more than anything in your life at this time: _____
- 2 What has been the major negatives that occurred because you didn't BreakThru yet? _____
- 3 Describe your lifelong habit regarding Breaking Thru Barriers. _____
- 4 How would you feel if you were equipped with the steps needed for your Breakthru? _____

Conclusion

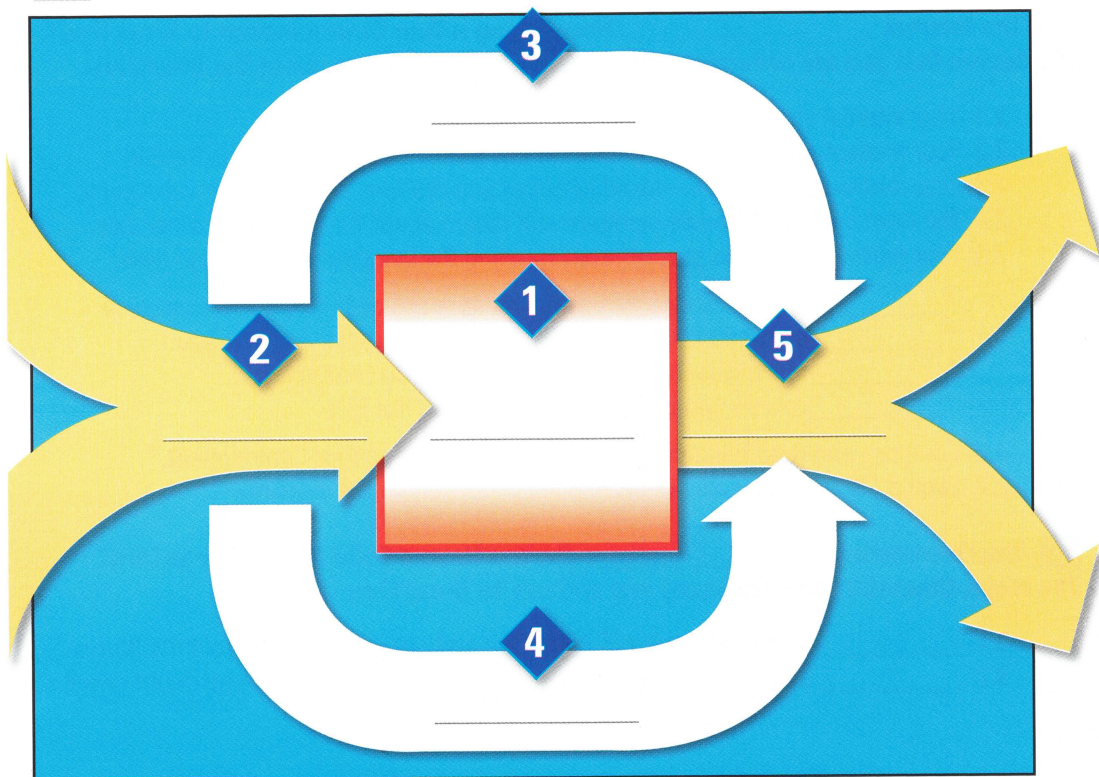
The 5 Components of a Major BreakThru

Introduction



Part One

The Overview of the 5 Components



Part Two

The Investigation of the 5 Components

1 The Hindering _____: What is stopping my progress?**The size, difficulty, complexity, power, duration, and consequences of the Barrier.**

- 1.1 Barriers are usually proportionate to the size and scope of rewards and benefits.
- 1.2 Barriers arise for every person and organization from internal and external causes.
- 1.3 If you are stalled and on a treadmill for a while, you are facing an unidentified Barrier.
- 1.4 When you realize you are at a Barrier, name and describe it in one sentence.
- 1.5 The questions to ask yourself to identify an unidentified barrier:

*What do you wish would happen? _____

*What causes you the most frustration? _____

*If God were to do one thing for you, what would it be? _____

*What one thing is stopping you from living your dream? _____

1.6 Undertake a 360° of your life with the "Circle of BreakThru Progress."

1.7 Think more deeply about the Barrier—list its negative and positive consequences.

1.8 Describe how you feel about the Barrier at this point in your life.

1.9 What have you done to BreakThru this Barrier up to this point?

1.10 What is the next step to BreakThru your Barrier? _____

2 The Internal _____: How Strong is Your Determination to BreakThru?**The degree that you are committed, determined, and passionate about the BreakThru.**

- 2.1 Your internal motivation will greatly influence if you BreakThru.
- 2.2 Your motivation determines whether or not you even will attempt the Barrier.
- 2.3 Your motivation is fragile—avoid negative and draining people and environments.
- 2.4 The most successful people meditate and dream about the joys of the other side.
- 2.5 Your motivation can be strengthened by using the standard motivational tools:

* _____ and ask God to increase your desire and determination to overcome.

* _____ motivational and "self-help" books that inspire and train you.

* _____ to motivational tapes, CD's and music that encourages.

* _____ courses, seminars, and training events like TEN.

2.6 Compose and read frequently your "10 Declarations of Your Commitment."

2.7 Form a "BreakThru Team" of likeminded people and meet regularly.

3 The Overcoming _____: Do You Have a Solid Plan to BreakThru?**The steps, timetable, and resources you will use to BreakThru the Barrier.**

3.1 _____ officially you will BreakThru and not postpone or avoid the Barrier.

3.2 _____ and ask God to grant you wisdom and insight—with no doubt or unbelief.

- 3.3 _____ the steps and set the start date to overcome your Barrier.
- 3.4 _____ key people on your BreakThru Team and delegate.
- 3.5 _____ and get started immediately in overcoming your Barrier!

³⁰ Then Caleb quieted the people before Moses, and said, "Let us go up at once and take possession, for we are well able to overcome it." Numbers 13:30

4 The Undergirding _____: How Strong Is Your Faith in God and Yourself? The faith that God will help you BreakThru and that you can and will succeed.

- 4.1 Faith that overcomes is based upon the conviction that God desires the BreakThru.
- 4.2 Faith in God is based upon His promises and power and your relationship to Him.
- 4.3 Faith in God and His power to overcome any Barrier is released by your prayers.

²² So Jesus answered and said to them, "Have faith in God. ²³ For assuredly, I say to you, whoever says to this mountain, 'Be removed and be cast into the sea,' and does not doubt in his heart, but believes that those things he says will be done, he will have whatever he says. ²⁴ Therefore I say to you, whatever things you ask when you pray, believe that you receive them, and you will have them." Mark 11:22-24

- 4.4 Unbelief is the most powerful destroyer of your ability to BreakThru any Barrier.
- 4.5 Reflect back over your life to build faith on the basis of your past BreakThrus.

³⁷ Moreover David said, "The LORD, who delivered me from the paw of the lion and from the paw of the bear, He will deliver me from the hand of this Philistine." 1 Samuel 17:37

5 The Accelerating _____: How Will the BreakThru Affect Your Future? The resulting momentum of success or failure depends on whether you will BreakThru.

- 5.1 Successful BreakThrus of Barriers launch you into accelerating success.
- 5.2 Unsuccessful BreakThrus of Barriers send you into accelerating failure.
- 5.3 Postponed BreakThrus of Barriers deplete your momentum and courage.
- 5.4 Repeated BreakThrus of Major Barriers build massive personal energy and confidence.
- 5.5 Repeated BreakThrus often enable you to burst easily through future Barriers.
- 5.6 Guard from sabotaging your well-earned victory by fear of failure or success.

Conclusion

The BreakThru _____: Is It Always My Fault If the BreakThru Doesn't Occur? The inability to experience a BreakThru may not be related to something you did wrong.

- 1. BreakThrus can be thwarted by people and factors outside your contro (Paul).
- 2. BreakThrus can be prevented by your impure motives, sins, or wrong methods (Saul).
- 3. BreakThrus can be postponed by God due to interfering timing issues (David).
- 4. BreakThrus can be tests from God to bring you to the point of complete obedience (Abraham).
- 5. BreakThrus can be hindered because God was training you for something larger (Joseph).

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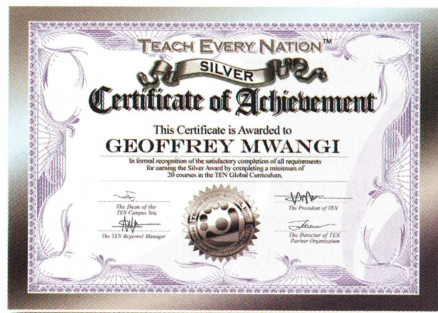
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The Secrets of the BreakThru Champions

Introduction: The 7 Characteristics of BreakThru Champions

1. BreakThru Champions face the same difficult or dangerous Barriers as _____
2. BreakThru Champions long to do something significant with their _____
3. BreakThru Champions are never satisfied with the Status-Quo and choose to _____
4. BreakThru Champions act on the basis of what they believe God wants _____
5. BreakThru Champions are normal people who rise up against Barriers in bold _____
6. BreakThru Champions choose to risk their reputation and life to glorify _____
7. BreakThru Champions are those individuals who change the _____

Part One

The Risky, Faith-Filled Initiative of a BreakThru Champion

⁶ Then Jonathan said to the young man who bore his armor, "Come, let us go over to the garrison of these uncircumcised; it may be that the LORD will work for us. For nothing restrains the LORD from saving by many or by few."⁷ So his armorbearer said to him, "Do all that is in your heart. Go then; here I am with you, according to your heart." 1 Samuel 14:6-7

- 1 BreakThru Champions live in uncertainty; faith requires action without _____
- 2 BreakThru Champions realize that just because God could, doesn't mean He _____
- 3 BreakThru Champions focus on the power of God rather than the size of the _____
- 4 BreakThru Champions are not afraid to stand alone in the face of many _____
- 5 BreakThru Champions often partner with a small group of likeminded _____

Part Two

The Uncertainties of a BreakThru Champion

⁸ Then Jonathan said, "Very well, let us cross over to these men, and we will show ourselves to them. ⁹ If they say thus to us, 'Wait until we come to you,' then we will stand still in our place and not go up to them. ¹⁰ But if they say thus, 'Come up to us,' then we will go up. For the LORD has delivered them into our hand, and this will be a sign to us." 1 Samuel 14:8-10

- 1 BreakThru Champions are certain of the result but often uncertain of the _____
- 2 BreakThru Champions remain open during the process to various _____
- 3 BreakThru Champions express their commitment to others who have faith.
- 4 BreakThru Champions frequently express outloud their resolute faith in God.
- 5 BreakThru Champions look for supportive, circumstantial _____

Section One: How to BreakThru to the Next Level

Session 1: The Biblical Model of a Major BreakThru (Pages 4-6)

1. Describe your overall thoughts and feelings as you learned about a Major BreakThru:
2. Think back over your life. What was the biggest positive or negative Major BreakThru you experienced in your life or family or church? What were the results?

Session 2: The Basics of a Major BreakThru (Pages 7-8)

3. How did your perspective about the importance of a BreakThru of a Barrier change?
4. Do your family and friends BreakThru their Barriers most of the time? What are some of the negative consequences of a life without BreakThrus?

Session 3: The 5 Components of a Major BreakThru (Pages 9-11)

5. List the 5 Components of a Major BreakThru and circle the one that helped you the most:
6. How purposefully have you been strengthening your Internal Motivation? Which of the standard motivational tools on page 10 (point 2.5) do you need to use more in your life?

Session 4: The Secrets of the BreakThru Champions (Pages 14,19-20)

7. Read the 7 Characteristics of BreakThru Champions on page 14—how did you match up to them?
8. When you read the positive and negative experiences in the Biblical Record of BreakThru Champions on page 20, how did you react to those who suffered greatly and even died in their walk of faith and did not BreakThru in this life?

Section Two: How to Use the Personal BreakThru Skills

Session 5: The Apostles Used a BreakThru Tool (Pages 22-23)

9. Describe in one sentence the main theme of this session:

10. Were you surprised by the three results of the BreakThru that God bestowed on His Church as a result of what happened on page 23? Could church growth be greatly limited because so many avoid the problems or the pastor just assumes he is supposed to handle them all himself?

Session 6: The Personal BreakThru Skill of Prioritization (Pages 24-26)

11. What do you think would be the top benefits you would enjoy if you lived a life of Prioritization?

12. As you reflect over the powerful benefits of living a Prioritized Life, what have you decided to do differently?

Session 7: The Patriarch Moses Used a BreakThru Skill (Pages 28-29)

13. Describe in one sentence the main theme of this session:

14. What percentage of the leaders you know suffer from being burned out most of the time? What does this do their marriage and family over time?

Session 8: The Personal BreakThru Skill of Delegation (Pages 30-32)

15. Explain the big idea of Delegation. What do you think is the greatest hindrance to your Delegation?

16. Let's say tomorrow you were a "Delegation Expert"—what 3 things would you delegate? What is stopping you?

Part Three

The Personal Victory of a BreakThru Champion

¹¹ So both of them showed themselves to the garrison of the Philistines. And the Philistines said, "Look, the Hebrews are coming out of the holes where they have hidden." ¹² Then the men of the garrison called to Jonathan and his armorbearer, and said, "Come up to us, and we will show you something." Jonathan said to his armorbearer, "Come up after me, for the LORD has delivered them into the hand of Israel." ¹³ And Jonathan climbed up on his hands and knees with his armorbearer after him; and they fell before Jonathan. And as he came after him, his armorbearer killed them. ¹⁴ That first slaughter which Jonathan and his armorbearer made was about twenty men within about half an acre of land. 1 Samuel 14:11-14

- 1 BreakThru Champions are not afraid to take a public stand in front of their enemies.
- 2 BreakThru Champions act on the basis that the Lord has already granted victory.
- 3 BreakThru Champions strengthen their resolve through acting on their faith in God.
- 4 BreakThru Champions often don't know the size of the danger when they act.

Part Four

The Secondary Corporate Victory from the Actions of a BreakThru Champion

¹⁵ And there was trembling in the camp, in the field, and among all the people. The garrison and the raiders also trembled; and the earth quaked, so that it was a very great trembling.

¹⁶ Now the watchmen of Saul in Gibeah of Benjamin looked, and there was the multitude, melting away; and they went here and there. ²⁰ Then Saul and all the people who were with him assembled, and they went to the battle; and indeed every man's sword was against his neighbor, and there was very great confusion.

²¹ Moreover the Hebrews who were with the Philistines before that time, who went up with them into the camp from the surrounding country, they also joined the Israelites who were with Saul and Jonathan. ²² Likewise all the men of Israel who had hidden in the mountains of Ephraim, when they heard that the Philistines fled, they also followed hard after them in the battle. ²³ So the LORD saved Israel that day. 1 Samuel 14:15-16, 20-23a

- 1 BreakThru Champions often are powerful catalysts that God uses for a greater _____
- 2 BreakThru Champions actions often empower others who are living in _____
- 3 BreakThru Champions add massive positive momentum to _____
- 4 BreakThru Champions often empower others who long to be a BreakThru _____

Part Five

The Unexpected Dangers in the Life of a BreakThru Champion

²⁴ And the men of Israel were distressed that day, for Saul had placed the people under oath, saying, "Cursed is the man who eats any food until evening, before I have taken vengeance on my enemies." So none of the people tasted food. ⁴³ Then Saul said to Jonathan, "Tell me what you have done." And Jonathan told him, and said, "I only tasted a little honey with the end of the rod that was in my hand. So now I must die!" ⁴⁴ Saul answered, "God do so and more also; for you shall surely die, Jonathan." ⁴⁵ But the people said to Saul, "Shall Jonathan die, who has accomplished this great deliverance in Israel? Certainly not! As the LORD lives, not one hair of his head shall fall to the ground, for he has worked with God this day." So the people rescued Jonathan, and he did not die. 1 Samuel 14:24, 43-45

- 1 BreakThru Champions understand that their actions may be _____
- 2 BreakThru Champions may experience an unexpected backlash from _____
- 3 BreakThru Champions may experience rejection and _____

Conclusion: The Biblical Record of BreakThru Champions

³² And what more shall I say? For the time would fail me to tell of Gideon and Barak and Samson and Jephthah, also of David and Samuel and the prophets: ³³ who through faith subdued kingdoms, worked righteousness, obtained promises, stopped the mouths of lions, ³⁴ quenched the violence of fire, escaped the edge of the sword, out of weakness were made strong, became valiant in battle, turned to flight the armies of the aliens. ³⁵ Women received their dead raised to life again.

Others were tortured, not accepting deliverance, that they might obtain a better resurrection. ³⁶ Still others had trial of mockings and scourgings, yes, and of chains and imprisonment. ³⁷ They were stoned, they were sawn in two, were tempted, were slain with the sword. They wandered about in sheepskins and goatskins, being destitute, afflicted, tormented— ³⁸ of whom the world was not worthy. They wandered in deserts and mountains, in dens and caves of the earth. ³⁹ And all these, having obtained a good testimony through faith, did not receive the promise, ⁴⁰ God having provided something better for us, that they should not be made perfect apart from us. Hebrews 11:32-40

1. BreakThru Champions may or may not experience _____
2. BreakThru Champions may or may not experience personal suffering or even death.
3. BreakThru Champions may take risks not intended by God due to _____
4. BreakThru Champions take time, diligence and commitment to develop.
5. BreakThru Champions have a special place in God's heart and _____

How to Use the Personal BreakThru Skills



Session Five

The Apostles Used
a BreakThru Skill

Session Six

The Personal BreakThru
Skill of Prioritization

Session Seven

The Patriarch Moses Used
a BreakThru Skill

Session Eight

The Personal BreakThru
Skill of Delegation

The Apostles Used a BreakThru Skill

Introduction

1. Barriers that are church problems are invitations to grow and _____
2. Barriers are not negatives to be avoided, but growth _____
3. Barriers that you BreakThru result in new momentum and _____

Part One

Normal Church Growth Requires BreakThrus of Problems

¹ Now in those days, when the number of the disciples was multiplying, there arose a complaint against the Hebrews by the Hellenists, because their widows were neglected in the daily distribution. Acts 6:1

- 1 Church problems are frequently caused by unmet human _____
- 2 Church problems always accompany growth and _____
- 3 Church problems are known by Christ and He wants them _____

¹⁸ "And to the angel of the church in Thyatira write, "These things says the Son of God, who has eyes like a flame of fire, and His feet like fine brass: ¹⁹ "I know your works, love, service, faith, and your patience; and as for your works, the last are more than the first. ²⁰ Nevertheless I have a few things against you, because you allow that woman Jezebel, who calls herself a prophetess, to teach and seduce My servants to commit sexual immorality and eat things sacrificed to idols. ²³ And I will give to each one of you according to your works."" Revelation 2:18-20, 23b

Part Two

Church Problems Must Not Pull Leaders Off Their Top Priorities

² Then the twelve summoned the multitude of the disciples and said, "It is not desirable that we should leave the word of God and serve tables." Acts 6:2

- 1 Church problems should stimulate leaders to state their _____
- 2 Church problems must not pull pastors from the priority of _____

¹⁹ "Listen now to my voice; I will give you counsel, and God will be with you: Stand before God for the people, so that you may bring the difficulties to God. ²⁰ And you shall teach them the statutes and the laws, and show them the way in which they must walk and the work they must do." Exodus 18:19-20

- 3 Church problems frequently divert pastors from the Word to _____
- 4 Church problems can be solved but not implemented by the pastor.
- 5 Church problems that are public are best resolved with public meetings.

Part Three

Church Problems Can be Often Solved By Delegation to Proven Leaders

³ "Therefore, brethren, seek out from among you seven men of good reputation, full of the Holy Spirit and wisdom, whom we may appoint over this business; ⁴ but we will give ourselves continually to prayer and to the ministry of the word." Acts 6:3-4

1 Church problems are usually best solved through careful delegation.

2 Church problems must be delegated to people who have spiritual maturity.

²¹ "Moreover you shall select from all the people able men, such as fear God, men of truth, hating covetousness." Exodus 18:21a

2.1 People of a solid Christian reputation rather than _____

2.2 People of character (see 1 Timothy 3) not only _____

2.3 People of godliness not necessarily financial _____

3 Church problems can be handled by appointment of leaders to solve the problem.

4 Church problems must not hinder the pastor from prayer or studying the Bible.

¹⁵ Meditate on these things; give yourself entirely to them, that your progress may be evident to all. ¹⁶ Take heed to yourself and to the doctrine. Continue in them, for in doing this you will save both yourself and those who hear you. 1 Timothy 4:15-16

Part Four

Church Problems That Are Well-Handled Please the Congregation

⁵ And the saying pleased the whole multitude. And they chose Stephen, a man full of faith and the Holy Spirit, and Philip, Prochorus, Nicanor, Timon, Parmenas, and Nicolas, a proselyte from Antioch, ⁶ whom they set before the apostles; and when they had prayed, they laid hands on them. Acts 6:3-6

1 Church leaders appointed Hellenist Jews to solve the problems of the Greek widows.

2 Church leaders ultimately approve the selection of people by the congregation.

3 Church leaders pray and lay hands on the delegated committee for God's blessings.

Part Five

God Releases Major Blessings When Leaders BreakThru

⁷ Then the word of God spread, and the number of the disciples multiplied greatly in Jerusalem, and a great many of the priests were obedient to the faith. Acts 6:7

1 When the pastor continues to pray and preach, the Word of God _____

2 When the pastor and congregation overcome the problem, the church _____

3 When the problem is handled with sincerity and skill, others are _____

Conclusion

The Personal BreakThru Skill of Prioritization

Introduction

² "It is not desirable that we should leave the word of God and serve tables. ⁴ We will give ourselves continually to prayer and to the ministry of the word." Acts 6:2b, 4b

Part One

Why is Prioritization Such a Powerful BreakThru?

- 1 Prioritization may be the most powerful personal skill to maximize your _____
- 2 Prioritization directs your energies so that you achieve what you _____
- 3 Prioritization guides decision-making about interruptions and _____
- 4 Prioritization provides the basis for scheduling rather than wasting your _____
- 5 Prioritization practiced regularly over the long-term is _____

Part Two

What is Prioritization?

- 1 Prioritization comes from the root word "prior" meaning "before" or " _____ "
- 2 Prioritization ranks everything in relationship to what is most important to _____
- 3 Prioritization means you purposefully focus your life on your highest _____
- 4 Prioritization can be simplified by offloading some of your _____ :
 - 4.1 Prioritize your work by eliminating non-productive activities completely.
 - 4.2 Prioritize your work by procrastinating lesser important areas until later.
 - 4.3 Prioritize your work by delegating as much as possible to others.
 - 4.4 Prioritize your work by consolidating it with other related work.
 - 4.5 Prioritize your work by achieving two areas at the same time.

Part Three

How to Determine if You Need the Skill of Prioritization?

Prioritization Self-Appraisal: Check all which are often true of you.

- 1 When you start your day with so many things to do, you don't know where to start. ☐
- 2 When you spend too much time on emails, texting, Internet, YouTube, etc. ☐
- 3 When you fall into bed, you often feel "what on earth did I do all day today?" ☐
- 4 When you are so busy, you can't seem to find time even to prioritize. ☐
- 5 When you discover you hardly have any time for rest, vacation, and just plain fun. ☐

Part Four

Why Do Leaders Fail to Delegate?

- 1 **The Priority** _____: "Everything is a priority to me. I have so many priorities that I constantly have to juggle throughout the day. The more the priorities, the better I feel. Why, I must be doing something right! I have 14 pages of priorities. I have priorities of my priorities. It's all written down, I wrote them eight years ago. At last count, I had 47 different important priorities just with my family."
- 2 **The Priority** _____: "It's impossible to make one priority more important than others. All priorities are equally important. I can't make up my mind what really is more important—they all are important. I'm not good at figuring things out. Whenever I feel that something is important, I simply do it."
- 3 **The Misguided** _____: "I exist to serve you and help you meet your priorities. My priority is never more important than yours. After all, Christ said that the greatest person is the servant to all. I know I should say "no" to others, but I just don't want to let anyone down. It's important to me that everyone likes me. But, I find myself often regretting my choices later."
- 4 **The Sovereignty** _____: "Whatever is meant to happen will happen. God controls everything—so what can I do? After all, the Bible says it's wrong to plan ahead doesn't it? It's only what God wills, not my will. I believe God is in control of everything for everyone—human free will is just a myth."
- 5 **The Overloaded** _____: "Priorities are only for students and executives. My life is so busy with work, taking care of the kids and my aging parents, worrying about the bills, taking care of the house, cleaning up the mess, going to church, etc. How can anyone really have priorities—I certainly don't have time for priorities! Now, get out of my way, I've got stuff to do!"
- 6 **The Super Spiritual** _____: "I only want God's priorities. I can't trust myself because how can I know what my priorities should be? I just wait until the Spirit guides me. Unfortunately, though, I seem to find myself waiting a lot—and going back and forth whether it was God or me. Maybe someday I'll learn the secret."

Part Five**Can Your Practice Prioritization? Will you Prioritize?**

- 1** How much do you recognize the need prioritization in your life? _____
- 2** What are your most distracting and “unprioritizing” habits you need to break? _____
- 3** List the top three priorities in your personal and professional life this year: _____

Part Six**How to BreakThru by Practicing Delegation?**

- 1** _____ **your priorities in their importance to you:**
 - 1.1 List as many priorities for this year as possible.
 - 1.2 Review your list and rank them with an A (high), B (medium), and C (low).
 - 1.3 Rank all of your “A’s” in the order of their importance to you.
 - 1.4 Reevaluate your list—not what they should be, but what they are at present.
 - 1.5 Renumber your “A” Top Priorities in the order of their importance.
- 2** _____ **your priorities with the Lord, personal Bible reading, and prayer:**
 - 2.1 As you look at your top priorities—“How would God change them?”
 - 2.2 Write your Top 10 Priorities on paper and begin praying and seeking God about them.
 - 2.3 Decide if your priorities reflect the way God created and gifted you.
 - 2.4 Ask “If I ended the year achieving my Top 10 priorities, would I feel fully satisfied?”
 - 2.5 Adjust your Top 10 Priorities in anyway you are convinced is right for you.
- 3** _____ **each priority with specific result(s) that validates if achieved.**
 - 3.1 Priorities that don’t have specific results aren’t effective.
 - 3.2 Relational priorities often have results of time spent and activities.
 - 3.3 Professional priorities are directly related to your role and responsibilities.
- 4** _____ **regularly how well you are achieving your priorities.**
 - 4.1 Priorities only are valuable and powerful as you use them to organize your life.
 - 4.2 Check if your time and energy are actually invested in your top priorities.
 - 4.3 What are you spending much too much time on that is a low priority?
 - 4.4 What are you spending far too little time on that is a high priority?
- 5** _____ **yourself in the first 30 days and guard slipping back to the old ways.**
 - 5.1 Restructure your days and weeks to achieve your top priorities.
 - 5.2 Organize your day early each morning to purposefully fulfill your priorities.
 - 5.3 Determine that you will finish the highest priority of each day without diversion.

Conclusion

The Patriarch Moses Used a BreakThru Skill

Introduction

Part One

The Growth of an Organization results in the Barrier of work Overload

¹³ And so it was, on the next day, that Moses sat to judge the people; and the people stood before Moses from morning until evening. ¹⁴ So when Moses' father-in-law saw all that he did for the people, he said, "What is this thing that you are doing for the people? Why do you alone sit, and all the people stand before you from morning until evening?" Exodus 18:13-14

- 1 The normal growth of organizations usually builds to exceed leadership capacity.
- 2 The normal growth increases workload gradually until it is over the redline.
- 3 The normal growth workload is easier to continue handling than reorganization.

Part Two

The Leader Defends the Workload due to His Leadership Responsibilities

¹⁵ And Moses said to his father-in-law, "Because the people come to me to inquire of God. ¹⁶ When they have a difficulty, they come to me, and I judge between one and another; and I make known the statutes of God and His laws." Exodus 18:15-16

- 1 The pastor or leader often justifies the heavy workload with valid _____
- 2 The pastor or leader feels his entire workload can only be his _____
- 3 The pastor or leader who is committed often struggles to set work _____

Part Three

The Family and Co-Workers Grow Weary and Express Dissatisfaction

¹⁷ So Moses' father-in-law said to him, "The thing that you do is not good. ¹⁸ Both you and these people who are with you will surely wear yourselves out. For this thing is too much for you; you are not able to perform it by yourself." Exodus 18:17-18

- 1 The leader tells family and friends that this workload is a temporary _____
- 2 The leader and his family discover that the workload unfortunately _____
- 3 The leader has difficulty enforcing wise personal work _____
- 4 The leader experiences family and staff frustration, anger, and even _____

Part Four

The Leader Repeatedly Hears the Solution But it Requires a Significant Change

¹⁹ "Listen now to my voice; I will give you counsel, and God will be with you: Stand before God for the people, so that you may bring the difficulties to God. ²⁰ And you shall teach them the statutes and the laws, and show them the way in which they must walk and the work they must do." Exodus 18:19-20

- 1** The leader nearly always hears the solution to overload from various individuals.
- 2** The leader must fully accept and embrace that change is overdue and required.
- 3** The pastor must not relinquish the primary priority of Bible _____
 - 3.1 _____ before God for the congregation in intercession and representation.
 - 3.2 _____ their difficulties to God in prayer, seeking His counsel and direction.
 - 3.3 _____ the congregation God's Word (statutes and laws).
 - 3.4 _____ the congregation how to live through application and illustration.
 - 3.5 _____ the congregation the work God wants them to do (good works).

Part Five

The Workload Problems Often Can Only Be Solved by Delegation to Proven Leaders

²¹ "Moreover you shall select from all the people able men, such as fear God, men of truth, hating covetousness; and place such over them to be rulers of thousands, rulers of hundreds, rulers of fifties, and rulers of tens. ²² And let them judge the people at all times. Then it will be that every great matter they shall bring to you, but every small matter they themselves shall judge. So it will be easier for you, for they will bear the burden with you." Exodus 18:21-22

- 1** Leaders and pastors nearly always have difficulty in _____
- 2** Leaders and pastors have a tendency to delegate to unqualified friends and _____
- 3** Leaders and pastors have difficulty in delegating responsibility with _____

Part Six

The Leader Should Seek God's Confirmation before Delegation

²³ "If you do this thing, and God so commands you, then you will be able to endure, and all these people will also go to their place in peace." Exodus 18:23

Part Seven

The Delegation Releases the Leader and the People to Enjoy a Major BreakThru

²⁴ So Moses heeded the voice of his father-in-law and did all that he had said. ²⁵ And Moses chose able men out of all Israel, and made them heads over the people: rulers of thousands, rulers of hundreds, rulers of fifties, and rulers of tens. ²⁶ So they judged the people at all times; the hard cases they brought to Moses, but they judged every small case themselves. ²⁷ Then Moses let his father-in-law depart, and he went his way to his own land. Exodus 18:24-27

Conclusion

The Personal BreakThru Skill of Delegation

Introduction

²¹ "Moreover you shall select from all the people able men, such as fear God, men of truth, hating covetousness; and place such over them to be rulers of thousands, rulers of hundreds, rulers of fifties, and rulers of tens." ²² And let them judge the people at all times." Exodus 18:21-22a

² A bishop then must be blameless, the husband of one wife, temperate, sober-minded, of good behavior, hospitable, able to teach; ³ not given to wine, not violent, not greedy for money, but gentle, not quarrelsome, not covetous; ⁴ one who rules his own house well, having his children in submission with all reverence ⁵ (for if a man does not know how to rule his own house, how will he take care of the church of God?); ⁶ not a novice, lest being puffed up with pride he fall into the same condemnation as the devil. ⁷ Moreover he must have a good testimony among those who are outside, lest he fall into reproach and the snare of the devil. 1 Timothy 3:2-7

Part One

Why is Delegation Such a Powerful BreakThru?

- 1 Delegation is the single greatest breakthrough for organizational _____
- 2 Delegation becomes necessary because growth increases _____
- 3 Delegation is the primary reason why organizations prematurely _____
- 4 Delegation releases leaders to grow beyond their individual _____
- 5 Delegation trains other men and women to become skillful _____
- 6 Delegation results in the leader gaining more margin for new _____

Part Two

What is Delegation?

- 1 Delegation entrusts to another person(s) a task or responsibility.
- 2 Delegation transfers to another person part of your workload.
- 3 Delegation authorizes others to do something for you as a representative.
- 4 Delegation can be achieved through one of five optional methods.
 - 4.1 Delegate to a member of your _____
 - 4.2 Delegate to an unpaid _____
 - 4.3 Delegate to an existing _____
 - 4.4 Delegate to a new _____
 - 4.5 Delegate to another individual or person through an _____

Part Three

How to Determine if You Need the Skill of Delegation

Delegation Self-Appraisal: Check all which are often true of you.

- | | | |
|---|---|--------------------------|
| 1 | When your workload is too much and family frequently _____ | <input type="checkbox"/> |
| 2 | When you have become the problem of the Great _____ | <input type="checkbox"/> |
| 3 | When you have inconsistent quality--things fall through the _____ | <input type="checkbox"/> |
| 4 | When you have lost the joy of your work—same things for too _____ | <input type="checkbox"/> |
| 5 | When your unimportant work stops you from your compelling _____ | <input type="checkbox"/> |

Part Four

Why Do Leaders Fail in Delegation?

- 1 The _____ UnDelegator:
"I never knew how critical delegation really is to my future."
- 2 The _____ Addict:
"Everything passes through me as I'm the leader, I'm in total control."
- 3 The _____ Personality:
"It's got to be perfect, absolutely perfect in every way—and perfect in my mind not yours."
- 4 The _____ "What if I make a Mistake" Risk-Averse Person:
"I'm so insecure and my self-image is so tightly tied to my work. I never want to risk anything; besides, I may make a big mistake in delegating. What if they don't do a good job?"
- 5 The _____ Autocrat:
"I'm in charge here so you better obey me right now. Do it my way or the highway!"
- 6 The "Fear of Being _____" Complex:
"If I delegate to someone, they may take the company or church away from me."
- 7 The _____ Protector:
"I don't care, I like things just the way they are—forever. We honor the past!"
- 8 The _____ Hog:
"All glory must come to me for everything, all the time, regardless of who did what."

Part Five

Can You Practice Delegation? Will You Delegate?

1 How much do you recognize the need to delegate? _____

2 If you were an excellent delegator, what areas would you delegate and why?

Delegate #1: I would delegate _____

Because _____

Delegate #2: I would delegate _____

Because _____

Part Six

How to BreakThru by Practicing Delegation?

1 _____ the energy-sapping, time stealing responsibilities you should delegate.

2 _____ the bottlenecks in your life, company, or church you must delegate.

3 _____ a simple job description with key results to specifically delegate.

4 _____ with your congregation or organization you are looking for the person.

5 _____ the candidates who have the desire and the necessary gift mix.

6 _____ the top 2-3 candidates and discuss the objectives and timetable.

7 _____ candidates to write a brief summary of their plans if they were chosen.

8 _____ the person after prayer and consultation with others.

9 _____ the person publicly to demonstrate the transfer of responsibility.

10 _____ regular meetings to review progress, train, and answer questions.

Conclusion

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